

Effective communication is the lifeblood of an organization.

Paula Pace, M.S.

**Trainer, Speaker, Coach
Author**

The Classes:

- Presentation Skills
- Team Presentation Skills
- Sales Presentations
- Business Protocol
- The Leader As Communicator
- The Leader As Facilitator
- Interpersonal Agility
- Business Writing

The Format:

One and Two day classes

Other Things You Should Know:

- Our goal is to build skills which will increase your bottom line.
- Classes are designed to integrate on-the-job experiences.
- Classes consist of a carefully crafted combination of theory and practice.
- Participants are encouraged to explore the impact of their individual leadership styles and personalities.
- Classes are designed to create safe environments in which participants can stretch their current skills to embrace new concepts, practice new skills and share ideas.

Focusing on: Communication Skills

Today, more than ever before, we need to be able to communicate effectively. Good communication eliminates time wasted on ineffective meetings, pointless email and awkward conversations. It saves time, eliminates anxiety and helps to create an atmosphere of success.

Remember, every time your employees open their mouths to speak, the credibility and success of your organization are on the line. That's great when you are confident employees have the communication skills to lead your organization. If you *are not* confident of their skills, give them the communication training they need.

Book Paula for:

- Organizational Development,
- Workshops,
- Seminars,
- Manager Trainee Programs,
- Conference Speaker Training, and
- Quarterly or Annual Meetings.

Paula brings to your organization over twenty years of training experience ranging from academia to corporate America. From technical seminars to public communications, Paula has designed and developed successful training programs for major national and multinational institutions.



**Call Paula Pace at
402.466.2559, or
402.430.0710**

Paula K. Pace
The Executive Development Group
Travels from Omaha, NE
Web site: www.paulapace.com



Phone: (o) 402.466.2559
(c) 402.430.0710
(T) 800.884.0971
E-mail: Paula@paulapace.com